DEPARTMENT OF THE NAVY
NAVAL EDUCATION AND TRAINING SECURITY ASSISTANCE FIELD ACTIVITY
250 DALLAS ST SUITE B
PENSACOLA FLORIDA 32508-5269

IMSO BULLETIN

BULLETIN NO.: 14-01 **DATE: 21 JANUARY 2014**

Subject: FY 14 DON PROCESS FOR REVIEW OF MEDICAL INSURANCE POLICIES FOR INTERNATIONAL MILITARY STUDENTS (IMS) AND IMS DEPENDENTS

REFERENCE:
(a) Department of the Navy's Memo 4950 Ser 240T/13U647 of 25 October 2013, Process for review of Medical Insurance Policies for International Military Students (IMS) and International Military Students (IMS) Dependents

(b) Defense Security Cooperation Agency (DSCA) Policy Memorandum 11-32, International Military and Civilian Students, and Authorized Dependents Healthcare Coverage dated 15 Aug 11

Effective Date: Immediately

Bulletin Type:	X	**ACTION**	X	**POLICY**		**INFORMATION**
	X	**New**		**Modification**		**Cancellation**

Summary: The DON Process for Review of Medical Insurance Policies for International Military Students (IMS) and IMS Dependents has been promulgated. It can be viewed via web site http://www.disam.dsca.mil/pages/itm/. Then go to *Functional Areas >> Health Affairs >> Health Insurance Screening Policies >> Maritime Process for review of Medical Insurance Policies for IMS and Dependents*. This guidance complements the requirements, roles and responsibilities outlined in reference (b) that can be viewed at http://www.disam.dsca.mil/itm/messages/DSCA%2011-32.pdf. Please read reference (a) carefully as it outlines the process for submission of commercial medical insurance policies, if deemed necessary for IMS and authorized dependents, AND for coverage compliance review by a DON contract service provider. As outlined in the guidance, the contract provider will complete the review within 3 days and the coverage compliance determination will be provided to the SCO, the IMSO and the applicable Country Program Manager at NETSAFA. In order to enable appropriate exchanges of encrypted emails containing private information between authorized recipients, each IMSO must send a digitally signed email certificate request to **NIPO@bah.com**. Once the IMSO accepts the return email from **NIPO@bah.com**, the IMSO's certificate will be trusted and future encrypted transmissions between parties are enabled. If you have any questions please contact NETSAFA IMSO Manager Rosey Taylor via email at rosey.taylor@navy.mil or 850-452-8810.

Action:

1. Read and ensure compliance with newly promulgated reference (a) and supported reference (b).

NOTE: Please mark your calendars for planning purposes as NETSAFA expects to present the 25th Department of the Navy IMSO Workshop, 16-19 Sep 2014. Update all IMSO contact data on SanWeb to facilitate proper dissemination of conference information. Hope we see you there.

AUTHORIZING SIGNATURE:

DISTRIBUTION:

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