IMSO of the Year Awards is presented to deserving IMSOs from the U.S. NAVY, U.S. MARINE CORP AND COMDT COGARD. The nominees may be Officer, Enlisted, Civilian IMSO or Assistant IMSO, and must have served in the IMSO capacity for at least one year.

Navy Activities should submit nominations, with justification, in Memorandum for Record (MFR) format to NETSAFA N-3 via their chains of commands. Nominations are due at NETSAFA, N-3, NLT 31 July 2019.

The following criteria is used for selection of the IMSO of the Year:

- STUDENT THROUGHPUT
- ADMINISTRATION OF IMS IN COMPLIANCE WITH INSTRUCTIONS
- EXTRAORDINARY EFFORTS IN COORDINATING WITH AND EDUCATING STAFF AND SUPPORT PERSONNEL
- CREATIVITY, THOROUGHNESS, AND EFFECTIVENESS OF FIELD STUDIES PROGRAM
- ASSISTANCE PROVIDED OTHER IMSOS
- PERSONAL INTERFACE AND EFFECTIVENESS WHEN MANAGING ISSUES FACING IMS AND THEIR DEPENDENTS
- INITIATIVE